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1. Work Order

1.1.1 The ***Seller*** has offered under clause 1.9 of the ***Head Agreement*** to provide the ***Services*** on the terms and conditions set out in Part B of the ***Head Agreement*** and in this ***Contract***.

1.1.2 This ***Contract*** comprises:

(a) Part B of the ***Head Agreement***; and

(b) this ***Work Order*** and its attachments.

2. Contract Details

1	***Work Order number***	4
1A	***Work Order Value***	$13,272,610.50 ex. GST
2	***Parties*** to this ***Contract***	***Buyer*** and ***Seller***
3	***Services*** required	See **Attachment 1 – Statement of Work**.
4	***Contract Start Date*** (Clause 6.3.3)	1 June 2026
5	***Contract End Date*** (Clause 6.3.3)	19 October 2027
6	***Contract Period*** (Clause 6.3.3)	From the Contract Start Date to the Contract End Date, unless terminated earlier.
7	***Contract Option Period*** (Clause 6.3.5)	Not applicable.
8	***Transition In*** (Clause 7.1)	Not applicable.
9	**Plans** (Clause 8.14)	Not applicable.
10	**Warranty Period** (Clause 8.19)	90 days following Acceptance of the Go Live Release Deliverable.

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11	**Knowledge Transfer** (Clause 10.2)	Default position in clause 10.2 of the Head Agreement applies.
12	**Performance Framework – Service Levels and Critical Deliverables** (Clause 11)	See **Schedule C – Statement of Requirement – Attachment 2 – Performance Assessment and Management Framework** Only SLA 1 to 8, 11 and 13 applies to this **Work Order 4**. SLA 9 and 10 will not apply as the Seller, under Work Order 1, will submit an aggregated Monthly Performance Report for all Work Orders
13	***Buyer's Material*** (Clause 13.1.1)	The **Buyer** will provide the **Seller** with the **Buyer's Material, Buyer Supplied Items** and **Buyer Dependencies** listed at section 10 of the **Statement of Work**. The **Buyer** will provide **Seller's Personnel** with security passes, copy of or access to relevant **Buyer** policies, a laptop computer, peripherals, relevant **Buyer** software and access to the **Buyer** IT environment. For the avoidance of doubt, use of and access to **Buyer's Material**, equipment and the Buyer IT environment by **Seller's Personnel** is subject in all cases to the **Seller's Personnel** complying and continuing to comply with all obligations relating to background checks and security clearances. The **Seller** must ensure that any **Buyer's Material** provided to the **Seller's Personnel** is returned to the **Buyer** at the end of the **Work Order** term and in the same condition (fair wear and tear excepted) in which it was issued.
14	***Buyer's Personnel*** (Clause 13.2.1)	**Buyer's Personnel** to be made available to the **Seller. Buyer's Personnel** are to invite the **Seller's Personnel** to relevant meetings and workshops.
15	***Buyer Facilities*** (Clauses 13.3.1 and 13.4.1)	The **Buyer** will give the **Seller** access to the **Buyer's Premises** at 10-12 Mort Street, Canberra ACT and any other **Buyer's Premises** as approved by the **Buyer**.

s 47E(d)

17	***Approval*** (Clause 15)	• Initial Epic and Feature Definition • s 47E(d) • Low-Fidelity Wireframes • s 47E(d) • Updated Epics and Feature Definitions • User Stories • Updated Service Design Blueprints • High-Fidelity Wireframes
18	**Charges** (Clause 16.1.1)	See **Attachment 2 – Charges.**
18A	**Warranty Period Fund** (Clause 8.19.5)	Defects that arise during Warranty Period will be remediated by the Seller on a time and material basis, drawing from the Warranty Period Fund. For details see **Attachment 2 – Charges.**
19	**Invoice Address** (Clause 16.3.1)	As per Item 9 of Schedule A of the ***Head Agreement***

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20	**Electronic funds transfer details** (Clause 16.4.3)	As per Item 9 of Schedule A of the ***Head Agreement***
21	***Contract Representatives*** (Clause 17.1.1)	***Buyer's Representative*** As per Item 4 of Schedule A of the **Head Agreement** ***Seller's Representative*** As per Item 5 of Schedule A of the ***Head Agreement***
22	***Seller's Personnel*** (Clause 19.2.3)	See **Attachment 7 – Seller's Personnel**
23	***Seller's Personnel Unavailability Period*** (Clause 19.2.4(b))	10 **Business Days**
24	***Key Service Partner*** (Clause 19.3)	Nil
25	**Approved Subcontractors** (Clauses 19.3.5, 19.4.1, and 19.5.1)	s 47G(1)(a)
26	***Seller's Personnel*** **or Classes of Personnel required to undertake clearances and vetting processes** (Clause 19.14.1)	See **Attachment 7 – Seller's Personnel**.

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28	**Shipping and warehousing** (Clause 20.14.2)	Not applicable.
29	***Risk Management Plan*** (Clause 20.15.2)	Risk Management Plan developed pursuant to clause 20.15 of the Head Agreement and approved by the Buyer on 05 March 2026 to apply.
30	***Buyer's Confidential Information*** (Clause 21.4 and definition)	All information generated by, relating to or received from the ***Buyer***, ***Buyer's Personnel*** or ***Other Sellers***, including but not limited to information relating to Buyer's customers, commercial dealings, technology systems, finances, infrastructure, compliance programs and/or security systems and/or procedures as well as ***Buyer's Data*** and ***Buyer's Material.***
31	***Seller's Confidential Information*** (Clause 21.4 and definition)	As per Head Agreement, including personal Information of each ***Seller's Personnel,*** the ***Rate Card*** but not total ***Contract*** value and any Seller Proprietary Information or intellectual property in Seller Material embedded in Deliverables

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32	**Requirements for holding *Buyer's* Material** (Clause 21.5.1)	All ***Services*** must be performed on the ***Buyer's Systems*** using ***Buyer*** supplied laptops. ***Buyer's Material*** must be protected from disclosure to a ***Third Party***, and laptops must be kept secure and within the relevant ***Seller's Personnel's*** control. ***Seller's Personnel*** must comply with: a. All relevant onboarding requirements which apply to use of or access to ***Buyer's Material***, systems and laptops. Refer to Item 8, above; and b. such other requirements as directed by the ***Buyer*** from time to time.
33	**Deletion of *Buyer's Material*** (Clauses 21.5.1 and 21.5.11)	***Seller's Personnel*** will access ***Buyer's Material*** at/using ***Buyer Facilities*** and/or through the ***Buyer's Supplied Item***. ***Buyer's Material*** must not be removed from ***Buyer Facilities*** or the ***Buyer's Supplied Item*** (as relevant) and may not be retained by the ***Seller*** after the termination or expiration of this Work Order.
34	***IPR Register*** (Clause 23.4)	The **Seller** will update the **IPR Register** developed by the Delivery Management Office under Work Order 1.
35	**Liability Cap adjustment** (Clause 26.2.1)	No liability cap adjustment. Default position under clause 26.2 and Item 17 of Schedule A of the ***Head Agreement*** applies.
36	***Disengagement Plan*** (Clause 29.1.1)	Not used.
37	**Timeframe for provision of draft *Disengagement Plan*** (Clause 29.1.2)	Not applicable.
38	**Timeframe for compliance with *Approved Disengagement Plan*** (Clause 29.1.5)	Not applicable.

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39	**Timeframe for commencement of *Approved Disengagement Plan* – in the case of expiration** (Clause 29.1.5(a))	Not applicable.
40	**Timeframe for commencement of *Approved Disengagement Plan* – in the case of termination** (Clause 29.1.5(b))	Not applicable.
41	**Specific Terms**	Not applicable
42	**Modern Slavery** (Section 17.1.1 of **Schedule O – Applicable Requirements**)	Section 17 applies.

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Attachment 1 – Statement of Work

See separate document.

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Attachment 2 – Charges

See Attachment 2 – Pricing Tables.

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Attachment 3 – Transition In Plan

Not used.

Attachment 3 – Appendix 1 – Transition In Project Schedule

Not used.

Attachment 4 – Disengagement Plan

Not used.

Attachment 5 – Service Levels and Critical Deliverables

See **Head Agreement, Schedule C – Statement of Requirement – Attachment 2 – Performance Assessment and Management Framework**

Attachment 6 – Acceptance Test Plan

See section 6.4 of **Attachment 1 - Statement of Work**

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Attachment 7 – Seller's Personnel

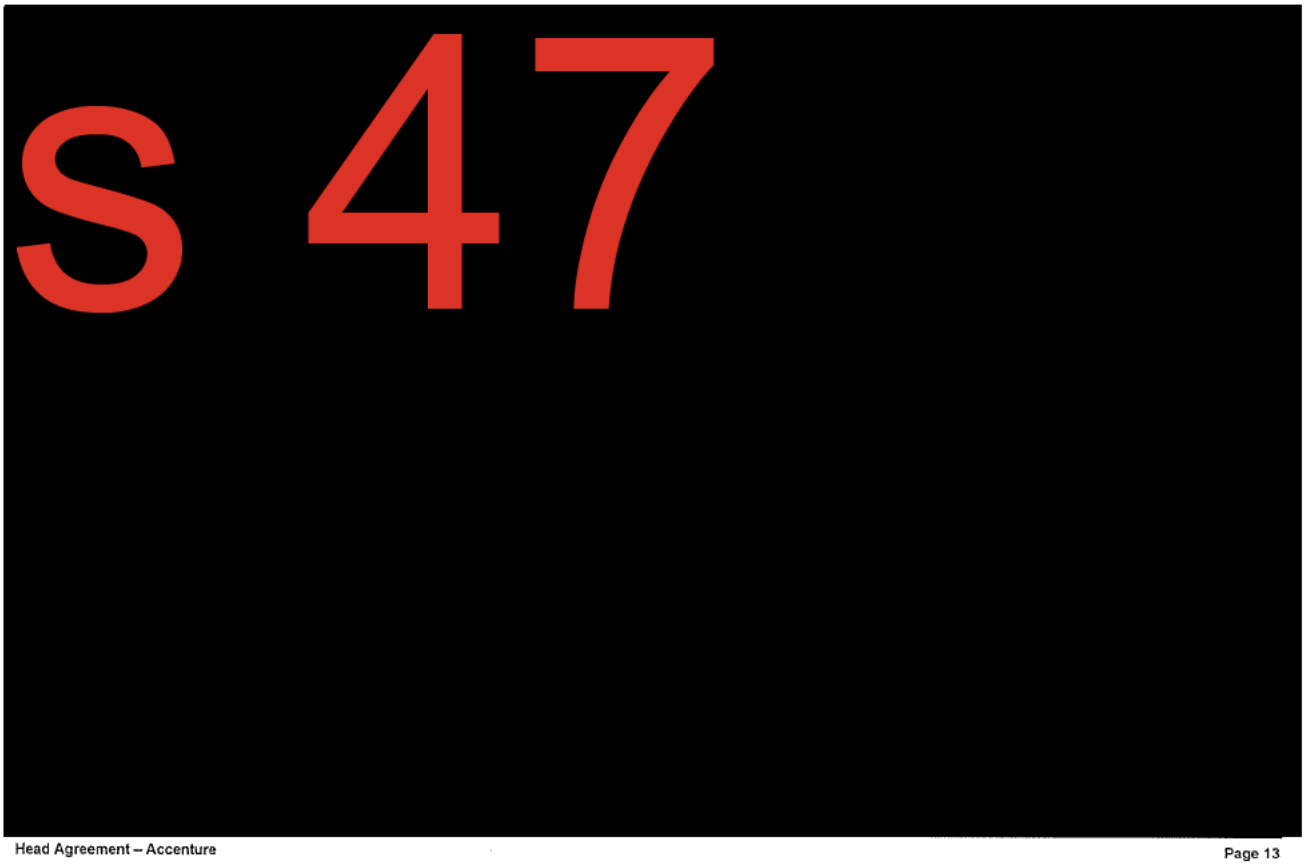
The following are ***Seller's Personnel*** (including ***Specified Personnel***) under this **Work Order 4.**

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Attachment 8 – Seller's Delivery Solution

Not Used

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Executed as an Agreement

Signed for and on behalf of the **Commonwealth of Australia** represented by the **Australian Electoral Commission** ABN 21 133 285 851 by its duly authorised representative/delegate in the presence of:)

s 47F(1)(a)

Signature of Witness

s 47F(1)(a)

Signature of Delegate/Authorised Representative

s 22

Print name of Witness

RACHEL HOUGHTON

Print name of Delegate/Authorised Representative

CHIEF OPERATING OFFICER

Position of Delegate/Authorised Representative

Executed by **Accenture Australia Pty Ltd** ABN 49 096 776 895 in accordance with section 126 of the *Corporations Act 2001* (Cth) by its authorised representative and by signing this document the signatory declares that they are authorised to sign this document:)

s 47F

Name of Authorised Representative

s 47F(1)(a)

Signature of Authorised Representative

May 27, 2026

Date

Docusign Envelope ID: 4B3EBE2C-146F-86DE-80D9-11BA69F906B2

AEC Australian Electoral Commission

Work Order 4 – Attachment 1 – Statement of Work

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1. Introduction

1.1.1 The ***Seller*** has been engaged by the ***Buyer*** as an ICT Delivery Partner for the Funding and Disclosure (FAD) Reform Program.

1.1.2 This ***Work Order*** outlines the scope and requirements for the delivery of the **Registration FAD Solution** to support the **Registration Value Stream** by the ***Seller*** as part of the ***FAD Program***

1.1.3 The ***Registration FAD Solution*** will enable the ***Buyer*** to maintain up-to-date registers of political parties, political entities, and their associated details in accordance with the Commonwealth Electoral Act as amended by the Electoral Act.

1.1.4 The ***Seller*** will provide an ***MDT*** on a time and materials basis to perform the ***Services*** to deliver the ***Registration FAD Solution***.

1.1.5 The ***Seller*** will provide ***Services*** in accordance with the ***FAD Agile Product Delivery Framework*** and the ***FAD Technical Assurance Plan***.

2. Objectives

2.1.1 The objective of this ***Work Order*** is to establish a ***Registration MDT*** to deliver the ***Registration FAD Solution***.

2.1.2 The **Registration FAD Solution** will contribute toward establishment of the following high-level outcomes for the ***Buyer***:

(a) Enable entities to register and de-register as a political party or entity;

(b) Support a new entity type: ‘nominated entity’; and

(c) Enable objections to be lodged in relation to a party registration.

3. Scope – Registration FAD Solution

3.1 Overview

3.1.1 The scope of the ***Registration FAD Solution*** to be delivered consists of:

(a) ***Portals***: The Portals scope as set out in section 3.2.

(b) s 47E(d) [redacted]

(c) s 47E(d) [redacted]

(d) ***Data***: The Data scope as set out in section 3.5.

(e) s 47E(d) [redacted]

3.1.2 The ***Seller*** will perform the ***Services*** set out in section 4 to deliver the ***Registration FAD Solution***.

3.2 Portals

3.2.1 The ***Portals*** scope consists of the following components:

(a) s 47E(d) [redacted]

(b) Enable sign-in for authorised users using existing ***Buyer*** authentication and authorisation capabilities.

(c) Create 9 x 'functional' pages on the Registration web portal:

(i) Landing page;

(ii) Party Registration Eligibility Check page;

(iii) Entity Registration Eligibility Check page;

(iv) New Party Registration Application page (same page used for Amend Application);

(v) New Entity Registration Application page (as above for Party Registration Application page);

(vi) Self-Serve Party Management page (includes the option to De-Register);

(vii) Self-Serve Entity Management page (includes the option to De-Register);

(viii) Objection Management page (to view objections and submit objection responses); and

(ix) Show Notifications page.

(d) s 47E(d) [redacted]

(e) Create 10 x static help / support pages for user support. These will contain static text and / or image content.

(f) s 47E(d) [redacted]

(g) s 47E(d) [redacted]

(h) s 47E(d) [redacted] his portal will not require sign-in, and will be accessible to the general public. This portal will have the following pages:

(i) Landing page;

(ii) Submit Objection page

3.3 s 47E(d)

3.3.1 The s 47E(d) *scope* consists of the following components:

(a) Create one new s 47E(d) scoped application with the following capabilities:

(i) Validation of party and entity registration application (completeness and eligibility), including identity documentation where required by FAD legislation based on the type of registration;

(ii) Validation outcome – proceed for approval or seek additional information;

(iii) Approval or rejection of applications;

(iv) Publish approved party/entity details / changes to ***Transparency Register***;

(v) s 47E(d)

(vi) E-mail / web notifications to stakeholders at pre-defined stages (e.g. state change, request for action);

(vii) s 47E(d)

(viii) Deregistration of party/entity – assessment, approval/rejection;

(ix) Objection review and assessment;

(x) Objection response review and assessment;

(xi) Political party management (updates to political party details);

(xii) s 47E(d)

(xiii) Pass up to 4 documents per ***Registration*** entity to s 47E(d) for record keeping; and

(xiv) Send completed registration information to s 47E(d)

s 47E(d)

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s 47E(d)



3.5 Data

3.5.1 The ***Data*** scope consists of the following components:

(a) Facilitate the data flow of Registration data from s 47E(d) to s 47E(d)

(b) Create tables in the s 47E(d) to support party and entity information.

(c) Update the s 47E(d) with party and entity data from ServiceNow.

3.6 s 47E(d)

3.6.1 The s 47E(d) scope consists of the following components:

(a) Enable secure access to ***Registration*** systems s 47E(d) s 47E(d)

(b) Add user authentication and role-based access control (RBAC) for ***Registration*** users.

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4. Services

4.1 Overview

4.1.1 The ***Registration MDT*** will provide ***Services*** on a time and materials basis to implement the ***Registration FAD Solution***.

4.1.2 The ***Seller*** will perform the ***Services*** in accordance with the ***FAD Agile Product Delivery Framework*** and the ***FAD Technical Assurance Plan***.

4.1.3 The Services will be provided across three key phases:

(a) ***Discovery***: The ***Seller*** will undertake an up-front ***Discovery*** period to validate the high-level scope for the ***Registration FAD Solution***, including to define the initial ***Epic and Features*** set and supporting solution architecture.

(b) ***Delivery***: The ***Seller*** will then complete a ***Delivery*** phase, which covers Define, Develop and Deliver, to iteratively design, build, test and support the deployment of the ***Registration FAD Solution***.

(c) ***Warranty Period***: The ***Seller*** will provide support post-deployment of the ***Registration FAD Solution*** into ***PROD***.

4.1.4 s 47E(d) [redacted]

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4.2 Discovery

4.2.1 During the ***Discovery*** phase, the ***Seller*** will review, validate, and update the ***Registration FAD Solution*** documents set out in this section 4.2.

4.2.2 The ***Seller*** will undertake a review of the following set of existing ***Buyer*** documents provided by the ***Buyer***:

(a) s 47E(d)

(b) s 47E(d)

(c) s 47E(d)

(i) s 47E(d)

(ii) s 47E(d)

(d) High-Level Requirements Document for Registration Management.

4.2.3 The ***Seller*** will perform business requirements elicitation and analysis, which consists of:

(a) The ***Seller*** will, in consultation with the ***Buyer's*** Product Management Team, review, validate, update and finalise the definition of the initial set of ***Business Epics and Features*** for the ***Registration FAD Solution***.

4.2.4 The ***Seller*** will perform architecture design, which consists of:

(a) The ***Seller*** will, in consultation with the ***Buyer's*** Solution Management Team, review, update, and finalise the s 47E(d)

(b) The ***Seller*** will, in consultation with the ***Buyer's*** Solution Management Team, review, validate, update and finalise the definition of the initial set of ***Technical Epics and Features*** for the ***Registration FAD Solution***.

4.2.5 The ***Seller*** will work with ***Buyer*** to perform service design services, which consists of:

(a) The ***Seller*** will, in consultation with the ***Buyer's*** Design and Insights Team, review, validate, update and finalise the ***Level 1 Service Design Blueprints*** for the ***Registration FAD Solution***.

(b) The ***Seller*** will develop ***Low-Fidelity Wireframes*** to support the service design of the **Registration FAD Solution**.

4.3 Discovery Checkpoint

4.3.1 Following the completion of the READY Technical Assurance Assessment at the end of Discovery, the ***Seller*** and the ***Buyer*** will complete a discovery checkpoint activity as outlined below.

4.3.2 The intent of the discovery checkpoint activity is to:

(a) Review, validate, and update (as required) the scope, delivery schedule and timeframes of the ***Registration FAD Solution***; and

(b) Review, validate, and update (as required) the delivery effort and capacity of the ***Registration MDT***.

4.3.3 Where updates to the above items are required to be reflected within this ***Work Order***, this will be managed via the execution of a Change Order Form negotiated between the parties.

4.3.4 Where updates to the above items are required to be reflected within this ***Work Order***, the ***Seller*** will continue to the next phase of ***Delivery*** while the Change Order Form is negotiated and executed by the parties.

4.4 Delivery

4.4.1 The ***Delivery*** phase covers the Define, Develop and Deliver phases within the ***FAD Agile Product Delivery Framework*** to iteratively design, build, test and support the deployment of the ***Registration FAD Solution***.

Design:

4.4.2 The ***Seller*** will work with ***Buyer*** to perform detailed business elicitation and analysis services, which consists of:

(a) The ***Seller*** will conduct business analysis and elicit requirements from the ***Buyer*** to further update the initial set of ***Business Epics and Features*** defined during ***Discovery***.

(b) The ***Seller*** will document the ***Buyer's*** requirements into User Stories under the ***Business Epics and Features***.

(c) The ***Seller*** will detail and maintain Level 3 Business Processes based on the business analysis and the requirements provided by the ***Buyer***.

4.4.3 The ***Seller*** will perform service design services, which consists of:

(a) The ***Seller*** will, in continued consultation with the ***Buyer's*** Design and Insights Team, further refine and maintain the s 47E(d) for the ***Registration FAD Solution*** based on the ***Buyer's*** business requirements.

(b) The ***Seller*** will develop High-Fidelity Wireframes to support the s 47E(d) of the ***Registration FAD Solution***.

4.4.4 The ***Seller*** will work with ***Buyer*** to perform detailed architecture design, which consists of:

(a) The ***Seller*** will develop the detailed architecture design for the ***Registration FAD Solution***.

(b) The ***Seller*** will conduct technical analysis and utilise requirements provided by the ***Buyer*** to further update the initial set of ***Technical Epics and Features***.

(c) The ***Seller*** will document the ***Buyer's*** technical requirements into User Stories under the ***Technical Epics and Features***.

4.4.5 The ***Seller*** will perform detailed data modelling and analysis.

4.4.6 The ***Seller*** will develop detailed technical designs to support the delivery of the ***Registration FAD Solution***.

Build:

(a) The ***Seller*** will develop and build the ***Registration FAD Solution*** in accordance with the s 47E(d) and User Stories.

Test:

4.4.7 The ***Seller*** will be responsible for the planning, execution, management and reporting of the following testing activities of the ***Registration FAD Solution***:

(a) Unit testing;

(b) Application testing; and

(c) s 47E(d)

4.4.8 s 47E(d) as part of the delivery of the ***Registration FAD Solution***.

4.4.9 The ***Seller*** will also support the ***Buyer*** who is responsible for the planning, execution, management and reporting of the following testing activities of the ***Registration FAD Solution***:

(a) Assurance testing;

(b) User acceptance testing;

(c) Accessibility testing;

(d) Performance testing;

s 47E(d)

(h) Pre-Production testing; and

(i) Production verification testing.

4.4.10 The ***Seller*** will provide the ***Buyer*** with requirements to create test data for Application s 47E(d).

Deployment and Go-Live:

4.4.11 The ***Seller*** will work with the ***Buyer*** in the deployment of the ***Registration FAD Solution*** into [redacted]

(a) The ***Buyer*** will provide access to the ***Seller*** to allow the ***Seller*** to deploy into s 47E(d) as required.

(b) The ***Buyer*** will be responsible for deploying the ***Registration FAD Solution*** into the s 47E(d), ***PROD*** environments.

4.4.12 The ***Seller*** will support the ***Buyer's*** Go-Live readiness activities, including Authority to Operate, by providing the agreed inputs as they relate to the ***Registration FAD Solution***.

(a) The ***Buyer*** will be responsible for ongoing ***BAU*** support of the ***Registration FAD Solution*** following the deployment into ***PROD***.

4.4.13 The ***Seller's Registration MDT*** will work with the Delivery Management Office (DMO) to support the ***Buyer's*** transition to ***BAU*** support by providing a handover of the ***Registration FAD Solution***, including through the s 47E(d)

4.5 Delivery Checkpoints

4.5.1 Throughout the ***Delivery*** phase, the ***Seller*** and the ***Buyer*** will complete checkpoint activities at agreed points.

4.5.2 The intent of these checkpoint activities is to:

(a) Review, validate, and update (as required) the scope, delivery schedule and timeframes of the ***Registration FAD Solution***;

(b) Review, validate, and update (as required) the delivery effort and capacity of the ***Registration MDT***; and

4.5.3 Where updates to the above items are required to be reflected within this ***Work Order***, this will be managed via the negotiation and execution of a Change Order Form by the parties.

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4.5.4 Where updates to the above items are required to be reflected within this ***Work Order***, the ***Seller*** will continue with **Delivery** while the Change Order Form is negotiated and executed by the parties.

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4.6 Warranty Services

4.6.1 The ***Warranty Period*** for the Go Live Release Deliverable will be 90 days from the Acceptance of the Go Live Release Deliverable.

4.6.2 During the ***Warranty Period***, the proposed resource profile will support Defect triage activities and the implementation of approved Defect fixes arising from the ***Registration FAD Solution*** delivered under this ***Work Order***.

4.6.3 The proposed resource profile will be funded from the ***Warranty Period Fund***.

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5. Out of Scope Items

5.1.1 The table below sets out the specific ***Registration FAD Solution*** scope and ***Services*** which are not in scope for the ***Seller*** as part of this ***Work Order***.

No	Out of scope Item
1	Performing the following testing activities are out of scope s 47E(d) The Seller will be responsible for implementing fixes for Defects identified during these testing activities into the Solution as part of developing the ***Registration FAD Solution*** under this ***Work Order***, where the Defect identified is caused by work performed by the ***Seller*** under this ***Work Order***.
2	All change management and business readiness activities and documentation are out of scope. For the avoidance of doubt this includes, but is not limited to: • Stakeholder analysis; • Change impact assessment; • Training needs assessment; • Training artefacts; • Plan/Run training sessions; • Communications plan; • Coaching plan • Business change readiness; • User onboarding; • Stakeholder communications; • Business readiness activities; • Process design, process diagrams or other process documentation; • Legislative Compliance Review; • Go-to-market activities; • Writing copy; • User training; • Ongoing support post Warranty Period; and

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No	Out of scope Item
	• Benefits realisation.
3	All data migration activities, including data migration data load plans.
4	Decommissioning of any system or technology.
5	Setup of any infrastructure, including virtual machines and databases.
6	Performing deployment activities to s 47E(d)
7	Any activities related to s 47E(d) are not in-scope.
8	s 47E(d)
9	s 47E(d)
10	

Table 2: Out of Scope Items

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6. Registration Deliverables and Artefacts

6.1 Discovery

6.1.1 The following is the set of Deliverables to be produced by the ***Seller*** on a time and materials basis during Discovery. The ***Seller*** and ***Buyer*** may update this set of Deliverables and associated submission dates as part of the ***Discovery*** phase, which will be agreed between the parties through a Change Order Form.

No	Deliverable	Specification	Estimated Submission	Approval or Acceptance	Approval or Acceptance Type
1	Initial Epics and Features Definition	Update of the initial definition of Epics and Features for the Registration FAD Solution. These will contain: • High level Summary of the requirement • High level Summary of value expected to be obtained from delivery of the Epic/Feature	PI5	Approval	Product Owner Approval and Business Advisory Group

s 47E(d)

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No	Deliverable	Specification	Estimated Submission	Approval or Acceptance	Approval or Acceptance Type
3	Low-Fidelity Wireframes	Develop 10 x Low-Fidelity Wireframes for the Registration Portal (1 x Wireframe per Functional Page outlined within section 3.3 and 1 x Wireframe for Help / Support Page). These wireframes will: • Provide a high-level visual indication of the to-be design of the screen • Illustrate high-level functionality and flow • Support early validation and discussion • Not deal with specific fonts, colours, branding, copy, content or visual styling. All this will be available in high-fidelity wireframes.	PI5	Approval	Business Advisory Group
s 47E(d)					

Table 3: Registration Discovery Deliverables and Artefacts

6.2 Delivery

6.2.1 The following is the set of Deliverables to be produced during **Delivery**. The ***Seller*** and ***Buyer*** may update this set of Deliverables as part of the **Delivery** phase, which will be agreed between the parties through a Change Order Form.

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No	Deliverable	Specification	Estimated Submission	Approval or Acceptance	Approval or Acceptance Type
1	Updated Epics and Feature Definitions	Update the definition of Epics and Features for the Registration FAD Solution. These updates will be: • High level Summary of the requirement • High level Summary of value expected to be obtained from delivery of the Epic/Feature Note: Updates to Business Epics and Feature definitions will be made where agreed.	Iteratively, between PI5 and prior to the conclusion of PI7	Approval	Product Owner Approval
2	User Stories	Documentation of requirements into User Stories for the Registration FAD Solution. Will reasonably align to INVEST criteria, and therefore be: • Independent - should be self-contained. • Negotiable – should leave space for discussion. • Valuable - must deliver value to the stakeholders • Estimable – it should be possible to estimate the size of the story. • Small - should not be so big as to become impossible to plan/task/order within a level of accuracy • Testable – written in a way that enables testing to verify functionality works as intended	Between PI5 and prior to the conclusion of PI7	Approval	Product Owner Approval

s 47E(d)

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No	Deliverable	Specification	Estimated Submission	Approval or Acceptance	Approval or Acceptance Type
s 47E(d)					
4	High-Fidelity Wireframes	Develop 10 x High-Fidelity Wireframes for the Registration Portal (1 x Wireframe per Functional Page outlined within section 3.3 and 1 x Wireframe for Help / Support Page). These will: • Provide information necessary for developers to build the user interface. • Accurately represent the desired look and feel of the user interface. • Specify the page layout and style, including colours, fonts, branding, and sizes of UI elements • Specify error states	Between PI5 and prior to the conclusion of PI7	Approval	Business Advisory Group
s 47E(d)					

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No	Deliverable	Specification	Estimated Submission	Approval or Acceptance	Approval or Acceptance Type
s 47E(d)					

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No	Deliverable	Specification	Estimated Submission	Approval or Acceptance	Approval or Acceptance Type
		[redacted]			
8	PI Showcases (including Mid-PI showcases)	Showcase and demonstration of work completed in the middle or, and at the end of, of each Program Increment. A showcase is a meeting at which progress is demonstrated. That meeting will include: • An overview of the deliverables produced at the time of the showcase. • An overview of the development and testing work done at the time of the showcase. • Where relevant, a demonstration of visual designs and/or working software available at the time of the showcase	At the halfway point, and at the end, of each PI from PI5 to PI8.	No	N/A

[redacted]

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No	Deliverable	Specification	Estimated Submission	Approval or Acceptance	Approval or Acceptance Type
s 47E(d)					

Docusign Envelope ID: 4B3EBE2C-146F-86DE-80D9-11BA69F906B2

No	Deliverable	Specification	Estimated Submission	Approval or Acceptance	Approval or Acceptance Type
s 47E(d)					

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6.2.3 The following ***FAD Solution Deliverables*** are not in scope of this ***Work Order***.

s 47E(d)

6.3 Approval

6.3.1 For Deliverables subject to Approval, **the process set out in clause 15.1 of the Head Agreement will apply to determine that the Deliverable meets the specification set out in Table 3 and Table 4 above.**

6.4 Acceptance

6.4.1 The Seller will develop s 47E(d)

6.4.2 s 47E(d)

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7. Delivery Schedule

7.1 Overview

7.1.1 The ***Seller*** will deliver the ***Registration FAD Solution*** across three key phases in alignment with the ***FAD Agile Product Delivery Framework***:

PI	PI4						PI5						PI6						PI7						PI8						PI9						PI10			
Sprint	4.1	4.2	4.3	4.4	4.5	4.6	5.1	5.2	5.3	5.4	5.5	5.6	6.1	6.2	6.3	6.4	6.5	6.6	7.1	7.2	7.3	7.4	7.5	7.6	8.1	8.2	8.3	8.4	8.5	8.6	9.1	9.2	9.3	9.4	9.5	9.6	10.1	10.2	10.3	10.4
Month	Apr		May		Jun		Jul		Aug		Sep		Oct		Nov		Dec		Jan		Feb		Mar		Apr		May		Jun		Jul		Aug		Sep		Oct		Nov	
Delivery Schedule					Discovery														Define, Develop and Deliver																		Operate			

Figure 1: Delivery Approach for Registration

7.1.2

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7.2 Discovery

7.2.1 The below figure outlines the delivery schedule for ***Discovery*** for the ***Registration FAD Solution***.



Figure 2: Delivery Schedule for Discovery

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7.3 Delivery

The below figure outlines the indicative schedule for ***Delivery*** for the ***Registration FAD Solution***. This will be aligned with the contract execution and approvals and managed through the proposed delivery checkpoints.



Figure 3: Schedule for Delivery

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8. Resource Management and Specified Personnel

8.1 Please refer to Attachment 7 - Seller's Personnel and Attachment 2 – Pricing Tables of the ***Work Order***.

9. Ceremonies and Governance

9.1 The *Seller* will participate in ***Agile Ceremonies*** and ***Program Governance*** forums as set out in table below:

No.	Event and Meetings	Indicative Frequency	Participation
Agile Ceremonies			
1	Pre-PI Planning	Every 3 months	Participate
2	PI Planning	Every 3 months	Participate
3	PI Showcases	Every 6 weeks (mid and end PI)	Participate
4	Sprint Planning	Every 2 weeks	Run (Registration MDT only)
5	Sprint Retro	Every 2 weeks	Run (Registration MDT only)
6	Sprint Review	Every 2 weeks	Run (Registration MDT only)
7	Scrum of Scrums	Weekly	Participate
8	Backlog Refinement	Weekly	Run (Registration MDT only)
Program Governance			
9	Business Advisory Group	Every 2 weeks	As Required
10	Design Authority	Weekly	As Required
11	Architecture Board	Weekly	As Required
12	Leadership / Escalation Meetings	As required	As Required

Table 5: Ceremonies and Governance

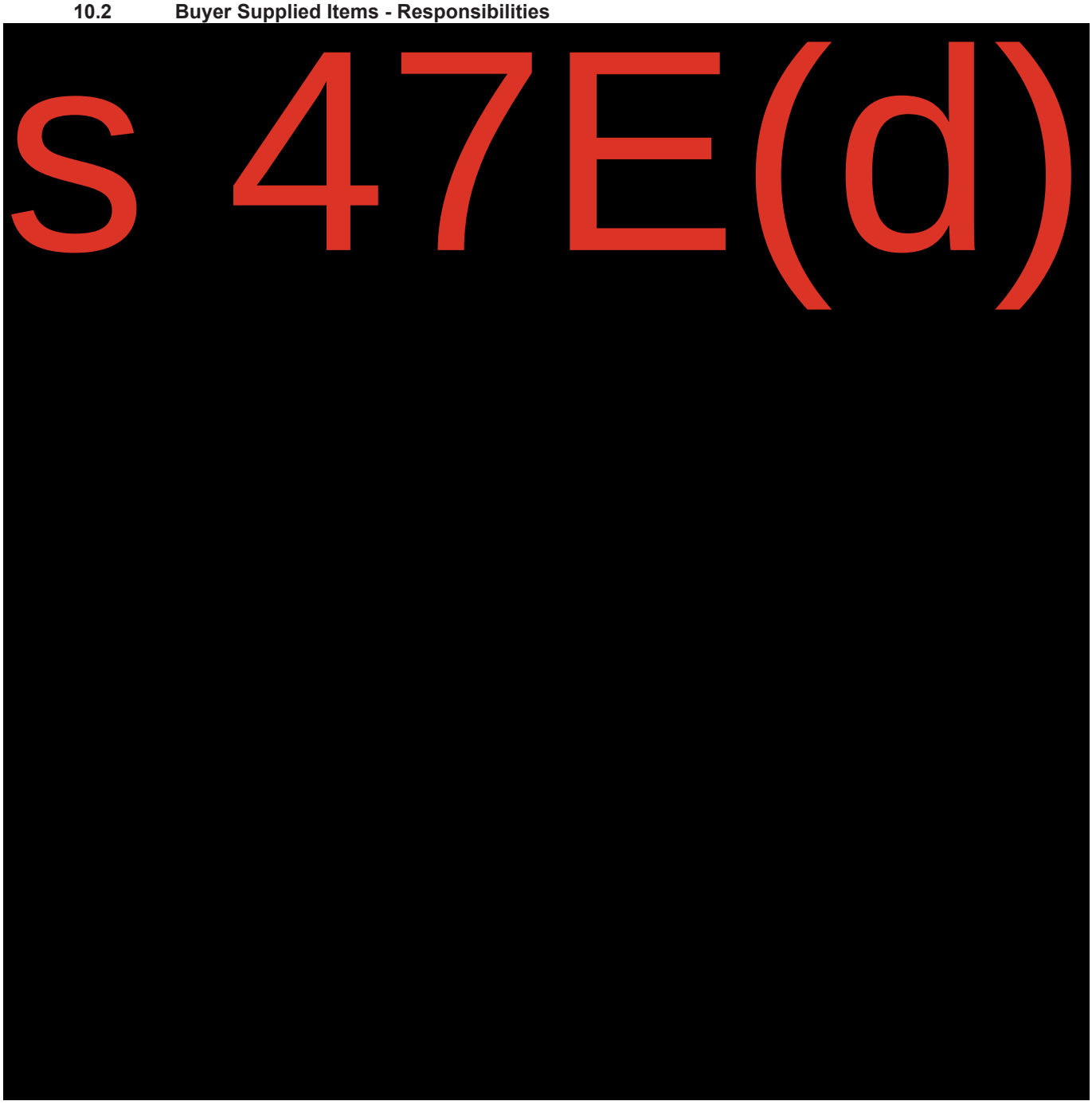
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10. Buyer Supplied Items, Materials, Facilities and Dependencies

10.1 Overview

10.1.1 The ***Buyer*** will provide the ***Seller*** with the Buyer Supplied Items, Buyer Materials, Buyer Facilities and Buyer Dependencies listed below for the purpose of performing the Services described in the ***Work Order*** and this ***Statement of Work***. The ***Seller*** has a dependency on the ***Buyer*** to furnish these items to perform the ***Services***.

10.2 Buyer Supplied Items - Responsibilities



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10.3 Buyer Supplied Items, Materials, Facilities and Dependencies

Tools and Licensing

Ref	Item Description	Quantity	Delivery Data and Location	Comments / Intended Purpose
1	Collaborating and Reporting Tools s 47E(d)	One licence per ***Seller's Personnel*** as required	As part of the resource onboarding process – within 10 ***Business Days*** after request by the ***Seller***	To carry out daily operational and reporting tasks. Required based on role and responsibility.
2		To be determined based on license usage construct	As part of the resource onboarding process – within 10 ***Business Days*** after request by the ***Seller***	To facilitate reporting requirements of any ***Incidents***, ***Service Levels*** and other critical items tracked for ***FAD Program*** delivery.
3		One licence per ***Seller's Personnel*** as required	As part of the resource onboarding process – within 10 ***Business Days*** after request by the ***Seller***	To carry out daily operational and reporting tasks. Required based on role and responsibility.
4		One per ***Seller's Personnel*** as required	As part of the resource onboarding process – within 10 ***Business Days*** after request by the ***Seller***	To carry out daily operational and reporting tasks. Required based on role and responsibility.

Table 6: Tools and Licencing

Devices and Software

Ref	Item Description	Quantity	Delivery Data and Location	Comments / Intended Purpose
1	s 47E(d)	One licence per ***Seller's Personnel***	As part of the resource onboarding process – within 10 ***Business Days*** after request by the ***Seller***	Enables access to collaboration, documentation and reporting platforms.
2	Laptop Computer	One per ***Seller's Personnel***	As part of the resource onboarding process – within 10 ***Business Days*** after request by the ***Seller***	Suitable for office-based and remote work.
3	Printer access	As required for ***Seller's Personnel*** working from	As part of the resource onboarding process – within 10 ***Business Days*** after request by the ***Seller***	For printing reports and other work related notes.

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		Canberra		
4	Network and system access (incl. remote access tokens) required to perform the Services	For each ***Seller's Personnel*** (including when working remotely)	As part of the resource onboarding process – within 10 ***Business Days*** after request by the ***Seller***	Enables secure access to ***Buyer's Systems***.
5	Wi-Fi access	As required for ***Seller's Personnel*** working from Canberra	As part of the resource onboarding process – within 10 ***Business Days*** after request by the ***Seller***. Note there are no SIM cards on the laptops	Provided for duration of ***Services***.

Table 7: Devices and Software

Facilities

Ref	Item Description	Quantity	Delivery Data and Location	Comments / Intended Purpose
1	Building passes	One per ***Seller's Personnel*** on ***Buyer's Premises***	As part of the resource onboarding process – within 10 ***Business Days*** after request by the ***Seller***	Provided for the duration of ***Services***, managed during onboarding/offboarding.
2	Desks and workspace	Sufficient to accommodate all ***Seller's Personnel*** on ***Buyer's Premises***	As part of the resource onboarding process – within 10 ***Business Days*** after request by the ***Seller***	For duration of ***Services***.

Table 8: Facilities

Dependencies

No.	Category	Description	Due
s 47E(d)			

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No.	Category	Description	Due
s 47E(d)			

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No.	Category	Description	Due
5	Delivery	***Buyer*** to provide s 47E(d) to environments, and / or s 47E(d) , where the seller does not have access – including s 47E(d) ***and PROD*** environments.	As requested by the ***Seller*** for each deployment
[redacted]			

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No.	Category	Description	Due
10	Solution	Changes to ***Buyer*** corporate systems (specifically the ***Buyer*** website and s 47E(d) , will be carried out by the ***Buyer BAU*** teams supporting those applications, and these changes will be made in line with the overall delivery timelines in order to stay on schedule.	1 week prior to the commencement of Integration Testing
11	Delivery	Test support will be required from ***Buyer BAU*** teams managing s 47E(d) with the FAD Solution being built / updated by the ***Seller***. Test support includes: • s 47E(d) • One or more resources per impacted client-managed system, available to support with triage/fix activities, including on-call triage, and/or subject matter advisor information on an ad-hoc basis during business hours. • Test data preparation, including test payloads, for client-managed systems s 47E(d)	Throughout the ***Delivery*** period from build through to the end of the ***Warranty Period***
12	Delivery	Copy / content will be required from ***Buyer***.	Draft copy / content required during detailed design. s 47E(d)
s 47E(d)			

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No.	Category	Description	Due
s 47E(d)			

Table 9: Dependencies

11. Risks and Assumptions

11.1.1 The following assumptions have been identified in relation to the delivery of ***Registration FAD Solution***:

No.	Description
s 47E(d)	

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No.	Description
s 47E(d)	

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No.	Description
s 47E(d)	

Table 10: Assumptions

11.1.2 The following Risks have been identified in relation to the delivery of ***Registration FAD Solution***:

No.	Category	Description	Impact	Mitigation / Category
s 47E(d)				

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No.	Category	Description	Impact	Mitigation / Category
s 47E(d)				

Table 11: Risks

12. Definitions

The following Definitions apply to this Work Order in addition to Schedule B – Glossary:

(a) s 47E(d) [redacted]

(b) s 47E(d) [redacted]

(c) ***Agile Ceremony*** means one of Pre-PI Planning, PI Planning, PI Showcase, Sprint Planning, Sprint Retro, Sprint Review, Scrum of Scrums, Backlog Refinement.

(d) ***As-Built Documentation*** means documentation of the Registration FAD Solution as it has been built and configured.

(e) ***Assurance Testing*** means the testing activity outlined in the Technical Assurance Plan performed by the Buyer to check that testing conducted by the Seller was conducted correctly.

(f) ***BAU*** means business as-usual operation support of the Registration FAD Solution.

(g) ***Business Advisory Group*** means the Buyer's Business Advisory Group governance forum.

(h) ***Business Epics and Features*** means the set of functional Epics and Features agreed in accordance with the FAD Agile Product Delivery Framework.

(i) s 47E(d) [redacted]

(j) s 47E(d) [redacted]

(k) s 47E(d) [redacted]

(l) ***Data*** means the scope for the data components as set out in section 3.5.

(m) ***Data Store*** means a Buyer system or technology designed primarily for the purpose of storing data. s 47E(d) [redacted]

(n) ***Delivery*** means the phase for delivery Services as described in section 4.2.

(o) ***Discovery*** means the phase for delivering Services as described in section 4.1.

(p) s 47E(d) [redacted]

(q) s 47E(d) [redacted]

(r) s 47E(d) [redacted]

(s) ***End-to-end Experience Map*** means the document which maps out the end-to-end FAD experience from the perspective of one or more personas.

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(t) ***Epic and Features*** means the Business Epics and Features and the Technical Epics and Features

(u) ***FAD Agile Product Delivery Framework*** means version 1.0 of the Buyer's delivery methodology and framework for the Buyer's FAD Reform program stored at this location: here.

(v) ***FAD Design Assurance*** means the process managed by the Buyer Design and Insights Team to ensure Service Design and UI/UX documentation is complete and correct.

(w) s 47E(d) [redacted]

(x) ***FAD Technical Assurance Plan*** means the version 1.0 of the Buyer's Technical Assurance Plan for the FAD Reform Program stored at this location: here.

(y) ***FMIS*** means the Financial Management Information System.

(z) ***High-Fidelity Wireframes*** means detailed, diagrams of a page of a user interface, with information including colours, fonts, content and images. These are used by developers to build the UI.

(aa) ***IDAM*** means the scope for the identity and access management components as set out in section 3.6.

(bb) ***IDE*** means Integrated Development Environment; software used by developers.

(cc) ***Integration*** means the scope for the integration components as set out in section 3.4.

(dd) ***Integration Non-functional requirements*** means non-functional requirements related to system integration.

(ee) s 47E(d) [redacted]

(ff) ***Level 3 Business Processes*** means a diagram showing the steps involved in a business process, at a team level.

(gg) s 47E(d) [redacted]

(hh) ***Low-Fidelity Wireframes*** means simplified, skeletal representations of the digital product's interface, used primarily in the early stages of design to establish layout and functionality, for the screens outlined in section 6.1.

(ii) s 47E(d) [redacted]

(jj) s 47E(d) [redacted].

(kk) s 47E(d) [redacted].

(ll) ***Physical Data Model Specifications*** means a document which specifies the data to be stored as part of a solution, and the system or technology it will be stored in.

(mm) ***Portals*** means the scope for the portal components as set out in section 3.2.

(nn) ***Product Management Team*** means the Buyer team which performs product management activities.

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(oo) ***Product Owner*** means the Buyer's representative(s) from the Product Management Team accountable for the product definition and requirements for the Registration FAD Solution.

(pp) ***Program Governance Forum*** means one of Business Advisory Group, Design Authority, Architecture Board, Leadership / Escalation Meeting

(qq) s 47E(d)

(rr) s 47E(d)

(ss) s 47E(d)

(tt) s 47E(d)

(uu) ***Registration MDT*** means the set of resources as set out in section 8 performing Services for the Registration FAD Solution.

(vv) ***Registration*** means the capability which allows a political party or entity to register with the Buyer.

(ww) ***Registration Value Stream*** means the Value Stream for Registration Management.

(xx) s 47E(d)

(yy) ***Services*** means the services described in section 4 to deliver the Registration FAD Solution on a time and materials basis.

(zz) s 47E(d)

(aaa) ***Solution Management Team*** means the Buyer team which performs solution management activities.

(bbb)

(ccc)

(ddd)

(eee)

s 47E(d)

(fff) ***Technical Epics and Features*** means the set of non-functional Epics and Features agreed in accordance with the FAD Agile Product Delivery Framework.

(ggg) ***Transparency Register*** means the publicly accessible web application for the publication of information pertaining to entities registered with or recognised by the Buyer including annual return information and election returns.

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FAD Program - Work Order #4 Registration

Attachment 2 - Pricing Tables

Australian Electoral Commission

for an ICT Delivery Partner for the Funding and Disclosure Reform Program

May 2026 V4.0

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Tbl. 1 - Labour Rates

Agreed Labour Rates Reference

Table 1 - Agreed Labour Rates

Note:

1. **Table 1.1 - Labour Rates:** The skills and levels listed are based on SFIA 9 categories. Sellers should provide daily rates for each skill and level based on the Standard Rate only. Tiered Rates will be automatically calculated based on the discount applied from Table 1.2. The rate card below includes all required skills and levels for the Buyer. If a Seller considers that additional roles (not listed) are necessary to meet the requirements, they may insert at the bottom of Table 1.1. Each additional role should include a SFIA skill name, SFIA skill code, SFIA skill level and SFIA identifier.

2. **Table 1.2 – Volume Discounts:** The Buyer seeks a lower rate for longer term engagements.Sellers should complete this table by specifying percentage-based discounts applicable to cumulative labour engagements exceeding 100 days. Discount tiers are segmented as follows: 101–200 days, 201–300 days and over 301 days. These discounts will be applied to the Standard Rates listed in Table 1.1 and auto-calculate the corresponding Tier 1, Tier 2 and Tier 3 daily rates. If no discount applies, Sellers should enter "0%" for each tier

3. A "day" in the context of the daily rate is defined as 8 hours of effort, performed at any time within a 24-hour period of a calendar day.

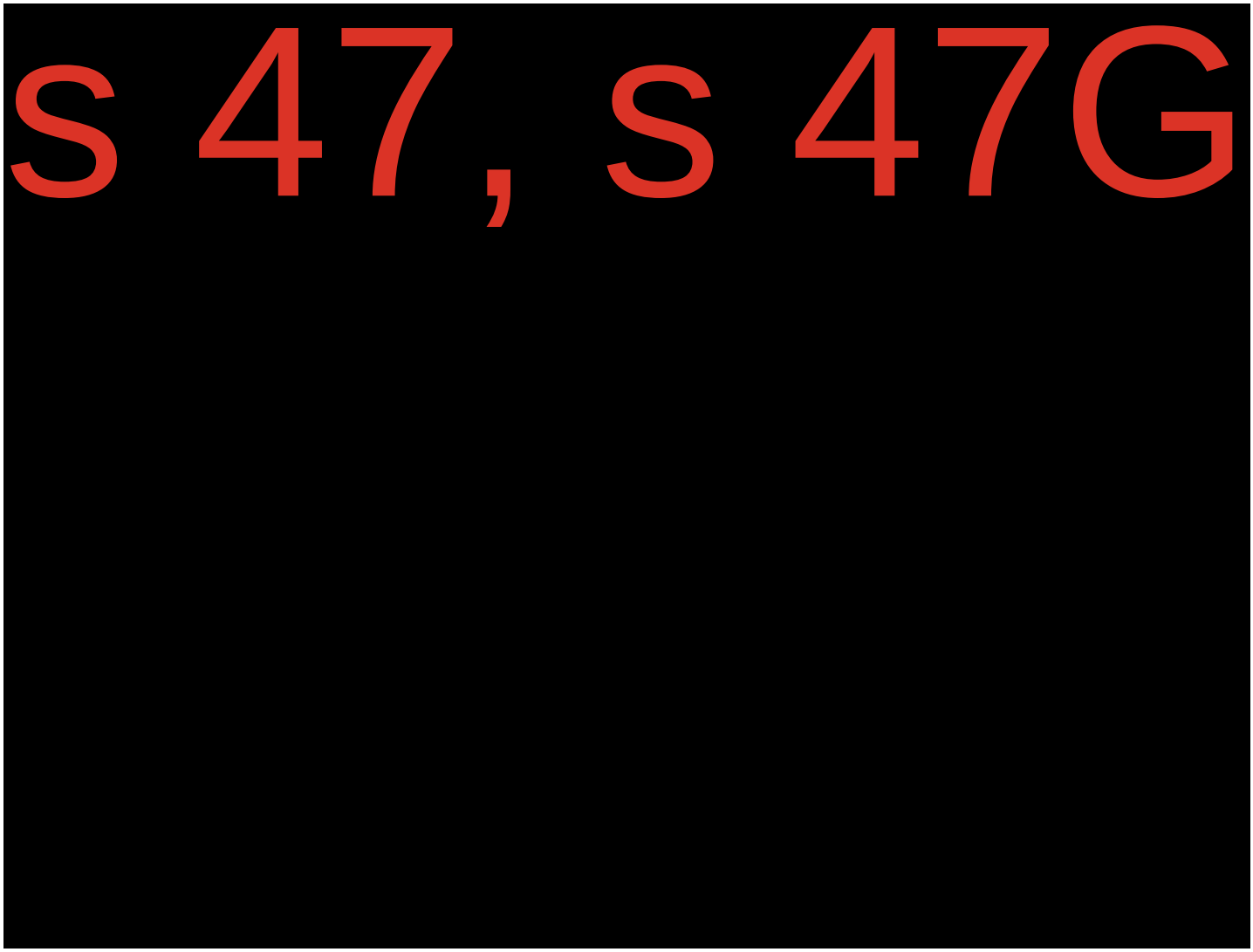
4. If the effort consumed for Labour Rates is less than 8 hours, the rates will be prorated by dividing the consumed hours by 8 and multiplying by the applicable Labour Rate.

5. A maximum of 40 hours per week is allowed for each Seller Personnel specified to work under a Work Order, unless otherwise approved by the Buyer.

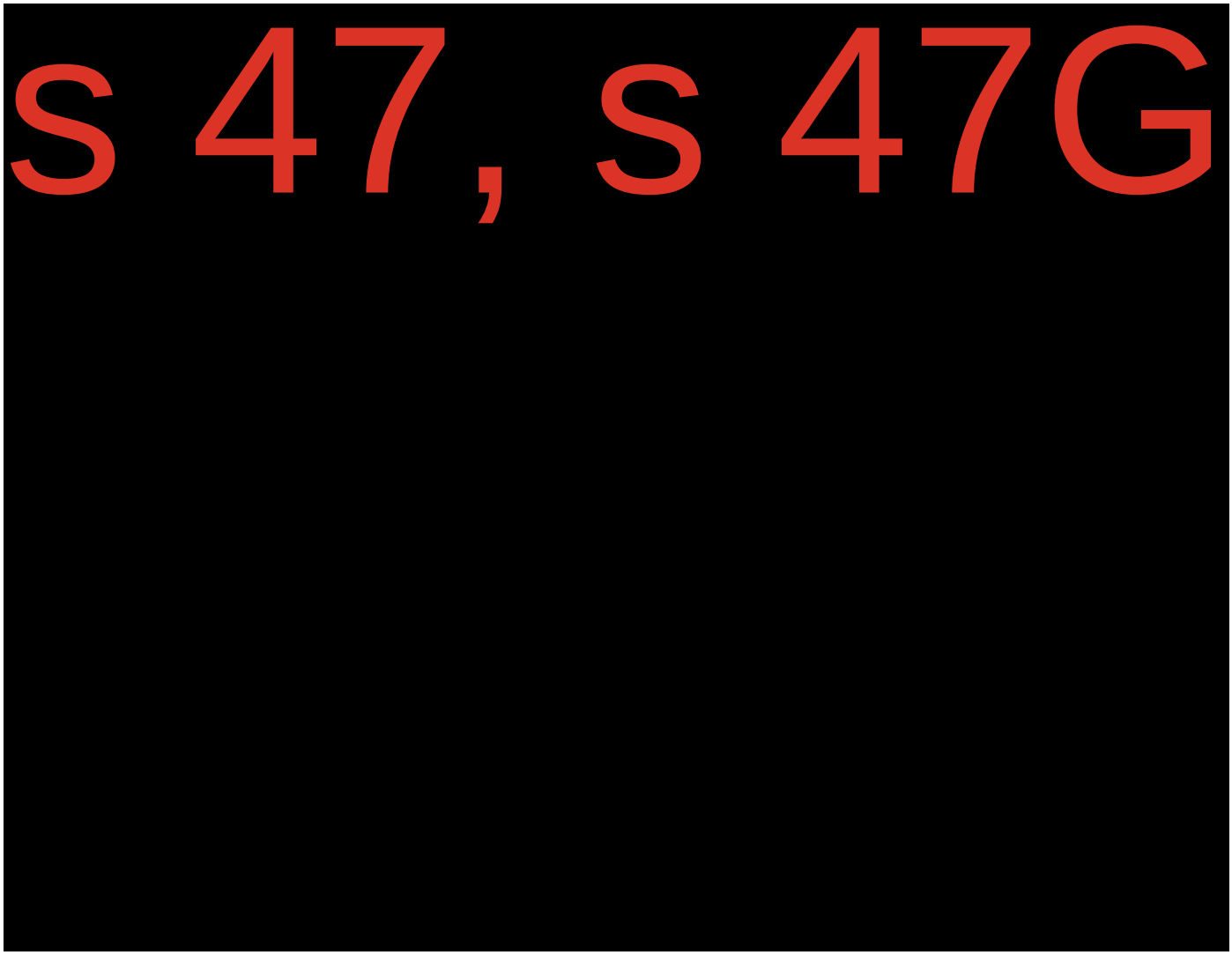
Table 1.1 - Labour Rates

						101 - 200 days		201 - 300 days		> 301 days	
				Standard Rates		Tier 1		Tier 2		Tier 3	
SFIA Skill Name	SFIA Skill Code	SFIA Skill Level	SFIA Identifier	Daily Rate (excl. GST)	Daily Rate (incl. GST)	Daily Rate (excl. GST)	Daily Rate (incl. GST)	Daily Rate (excl. GST)	Daily Rate (incl. GST)	Daily Rate (excl. GST)	Daily Rate (incl. GST)
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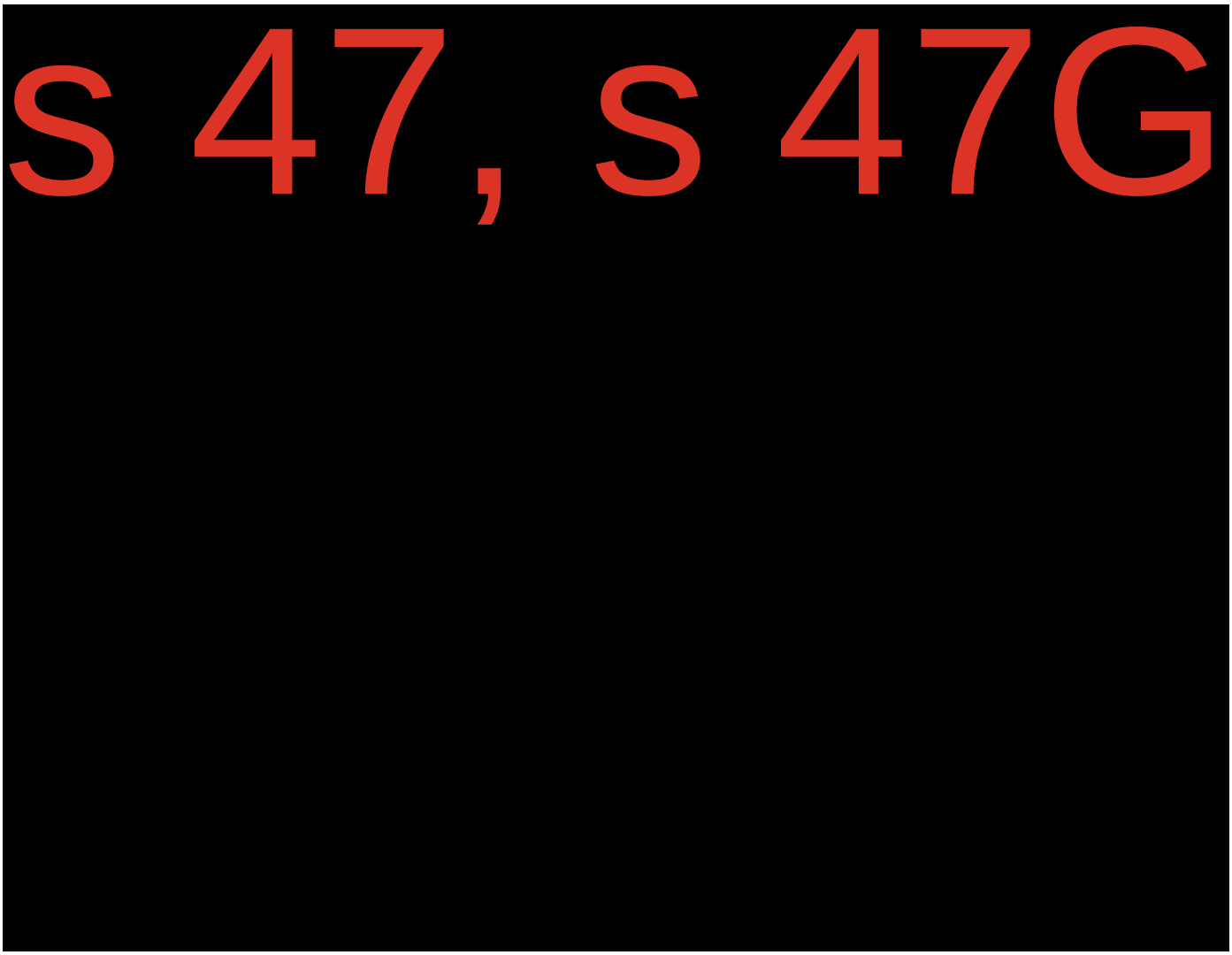
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[redacted]

Table 1.2 - Volume Discount

Volume Range (Days)	Discount (%)
Tier 1: 101 - 200 days	[redacted]
Tier 2: 201 - 300 days	
Tier 3: > 301 days	

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Table 2 - Work Order #4 - Registration Pricing Table

Note:

1. Following table outlining the proposed resourcing approach for the WO4 - Registration MDT.
2. **Table 2.1 - WO4 - Registration MDT Scenario:** Completed this table by providing the following role-specific inputs:
- Role Title / Description;
- SFIA Role Identifier;
- FTE Allocation; and
- Estimated Total Days of Effort.

3. The SFIA Skill Code and Skill Level fields will auto-populate based on the Role Identifier entered, referencing **Table 1.1 – Labour Rates**. The Applicable Daily Rate (excl. GST) will also auto-populate based on the Estimated Total Days of Effort and the corresponding discounts from **Table 1.2 – Volume Discounts**.

Table 2.1 - MDT

Role Title / Description	SFIA Identifier	SFIA Skill Name	SFIA Skill Code	SFIA Skill Level	FTE Allocation	Estimated Total Days of Effort	Daily Rate - Standard (exc. GST)	Effort Days @ Standard Rate	Labour Rates – Tier 1 (101-200 Days) (exc. GST)	Effort Days @ Tier 1 Rate	Labour Rates – Tier 2 (201-300 Days) (exc. GST)	Effort Days @ Tier 2 Rate	Labour Rates – Tier 3 (>300 Days) (exc. GST)	Effort Days @ Tier 3 Rate	Extended Charges (exc. GST)
s 47, s 47G															

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Pricing (incl. vol discount)	Subtotal (excl. GST, incl. discount)	s 47
	GST (10%)	
	Total Charges (incl. GST, incl. discount)	
Pricing (excl. vol discount)	Subtotal (excl. GST,excl. discount)	
	GST (10%)	
	Total Charges (incl. GST, excl. discount)	

s 47, s 47G

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Table 3 - Approved Pass-Through Expenses

Note to Seller

1. **Table 3.1 - Approved Pass-Through Expenses** Sellers must provide estimates for any applicable expenses, including travel and accommodation, where required.

Table 4.1 - Approved Pass-Through Expenses

Cost Description	Charge Basis	Unit of Measure	Unit Price (excl. GST)	Frequency	Estimated Quantity	Subtotal	Notes
s 47, s 47G							

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Tbl. 4 - Assumptions

Request for Quote for an ICT Delivery Partner for the Funding and Disclosure Reform Program

Table 4 - Seller Assumptions, Caveats and Dependencies

Note :

1. All assumptions, caveats and dependencies relevant to the pricing response should be included in Table 5 - Seller Assumptions, Caveats and Dependencies.

Table 4.1 - Seller Assumptions, Caveats and Dependencies

s 47G, s 47E(d)

Docusign Envelope ID: 4B3EBE2C-146F-86DE-80D9-11BA69F906B2





Certificate Of Completion

Envelope Id: 4B3EBE2C-146F-86DE-80D9-11BA69F906B2 Status: Completed

Subject: Complete with Docusign: AEC FAD - Work Order #4 - Registration FINAL.pdf, AEC FAD - Work Order ...

Source Envelope:

Document Pages: 72 Signatures: 1 Envelope Originator:

Certificate Pages: 1 Initials: 0 s 47F(1)(a)

AutoNav: Enabled s 47F(1)(a)

EnvelopeId Stamping: Enabled

Time Zone: (UTC) Dublin, Edinburgh, Lisbon, London s 47F(1)(a)

s 47F(1)(a)

Record Tracking

Status: Original Holder: s 47F Location: DocuSign

May 27, 2026 | 08:17 s 47F

Signer Events	Signature	Timestamp
s 47F s 47F Senior Managing Director Accenture Legal Security Level: Email, Account Authentication (None)	s 47F(1)(a) Signature Adoption: Drawn on Device Using IP Address: s 47F(1)(a) Signed using mobile	Sent: May 27, 2026 | 08:20 Viewed: May 27, 2026 | 08:35 Signed: May 27, 2026 | 08:35

Electronic Record and Signature Disclosure:
Not Offered via Docusign

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	May 27, 2026 | 08:20
Certified Delivered	Security Checked	May 27, 2026 | 08:35
Signing Complete	Security Checked	May 27, 2026 | 08:35
Completed	Security Checked	May 27, 2026 | 08:35

Payment Events	Status	Timestamps